



**GOVERNMENT DEGREE COLLEGE FOR WOMEN,
ANANTNAG**

<https://wca.edu.in/>

principalwcanantnag@gmail.com

No. **WEA/11/NAAC/05**
Date: **26/11/2020**




Action taken report on IQAC meetings of the year 2020.

The college IQAC conducted four meetings in the year 2020 on **01/01/2020, 26/02/2020, 20/08/2020** and **13/11/2020**. The followings actions were taken as per the agenda of these meetings.

- IQAC was restructured. The principal, Dr Ali Mohammad Dar became the new Chairman upon superannuation of former principal Professor G R Wani. Miss Asma Iqbal, MD Paradise Hotel Pahalgham was included as a civil Society member. Two faculty members, Professor Zahoor Ahmad Shah and Dr Naseer Ahmad Khan were also included.
- The AQARs were submitted and the reviews received from the NAAC were assessed.
- The process for preparation of Self Study Report (SSR) was initiated and the suggestions from heads of various departments were taken into consideration.
- The construction of library block and cement concrete roads as well as development of parks and renovation of many buildings was completed.
- The science laboratories were upgraded and developed as per student requirement. The required laboratory equipment for both existing and new departments were procured.
- To improve the quality of higher education, the College IQAC organised two-week online Faculty Development Programme (FDP) on "Transformation in Higher Education; Issues and Road Ahead" in collaboration with Hansraj College, Delhi from 28th September to 12th October 2020. The faculty members of other colleges as well as from this college participated.
- Different departments like Department of Chemistry, Botany, Zoology, BCA, History, Urdu, Arabic, Sociology, Psychology, etc also organised a series of webinars.
- The College successfully conducted online examinations for 2nd and 4th semester in which 3900 students appeared.
- The College IQAC drafted a newsletter in which college development and various academic achievements were highlighted.


Convener NAAC


Principal
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IQAC Meeting

NAAC 19/20

Venue: Principal Chamber

Date: January 01, 2020

Agenda of the Meeting: Preparation and Status of AQARs and NAAC preparation

Members present in the meeting:

- | | |
|--------------------------|-----------------------------|
| 1. Prof. Gh. Rasool Wani | Principal/ Chairperson IQAC |
| 2. Dr Nisar Ahmad Wani | Coordinator IQAC |
| 3. Dr G.N Hajam | Member |
| 4. Prof. Mushtaq Ahmad | Member |
| 5. Prof. Ashiq Hussain | Member |
| 6. Dr Syed Bilal | Examination Coordinator |

Minutes of the meeting:

1. The principal of the college after formally welcoming all the members present in the meeting took stock of the preparations of IQAC regarding submission of AQARs and future course of action to be taken for process.
2. The Chairman IQAC assures all the members of the logistic support in the process of accreditation.
3. It was decided in the meeting that registration of College be done for NAAC.
4. It was decided in the meeting that IQAC be reframed so that NAAC process be started in the college and AQARs be prepared and submitted up to August this year
5. AQAR submission to NAAC is pending for the last 5 years. IQAC coordinator was told to confirm whether AQARs could be submitted now.


Coordinator IQAC


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No.: WCA/20/Notice/1752

Date: 24/02/2020

Notice

An important meeting of NAAC/IQAC will be convened on 26/02/2020 at 2:00 pm in principals chamber of the college. In this context the following members are informed to attend the meeting.

1. Dr Ali Mohammad Dar
2. Dr Nisar Ahmad Wani
3. Dr G.N Hajam
4. Prof. Mushtaq Ahmad
5. Prof. Ashiq Hussain
6. Dr Syed Bilal
7. All Heads of the Departments

Principal/ Chairperson IQAC
Coordinator IQAC
Member
Member
Member
Examination Coordinator

Coordinator IQAC

Principal

Principal
Govt. Degree College
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IQAC Meeting

NAAC 19/20

Venue: Principal Chamber

Date: February 26, 2020

Agenda of the Meeting:

- Registration of College with NAAC/NAAC related activities.
- College Development
- Student centric activities


Members present in the meeting:

- | | |
|----------------------------------|-----------------------------|
| 1. Prof. Gh. Rassol Wani | Principal/ Chairperson IQAC |
| 2. Dr Nisar Ahmad Wani | Coordinator IQAC |
| 3. Dr G.N Hajam | Member |
| 4. Prof. Mushtaq Ahmad | Member |
| 5. Prof. Ashiq Hussain | Member |
| 6. Dr Syed Bilal | Examination Coordinator |
| 7. All Heads of the Departments. | |

Minutes of the meeting

6. NAAC coordinator informed the quorum that registration of college with NAAC was successfully done and validation is up to November, 2020.
7. IQAC coordinator informed all the members that AQAR preparation is near completion and will be ready to review.
8. The coordinator IQAC stressed that the accreditation process of the college shall be taken on priority and completed by April 2021.
9. The HODs of different departments present in the meeting gave valuable suggestions and assured full support to IQAC coordinator.
10. Charman IQAC thanked all the members and appreciated the role of IQAC for speeding up the accreditation process.
11. It was decided in the meeting that IQAC committee be reframed for smooth progress of NAAC related processes and submission of AQARs till August this year.
12. IQAC room to be provided with all facilities including internet connectivity.
13. Computer awareness programme for non-teaching and teaching staff.
14. The construction of Library Block is nearer to completion and infrastructure is to be enhanced to accommodate student enrolment.
15. Science laboratories to be developed as per student requirement.
16. Student centric facilities are to be explored.
17. It was decided to start sports events for students.


Coordinator IQAC


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NAAC - 19/20

IQAC Meeting

Venue: Principals Office

Date: August 20, 2020

Agenda of the Meeting:

- Status of AQARs
- Series of Webinars to be conducted in collaboration with IQAC
- Online examination of 2nd and 4th semesters
- IQAC News Letter


Members present in the meeting:

- | | |
|-------------------------|--------------------------------|
| 1. Dr Ali Mohammad Dar. | Principal/ Chairperson IQAC |
| 2. Dr Nisar Ahmad Wani | Coordinator IQAC |
| 3. Dr G.N Hajam | Member |
| 4. Prof. Mushtaq Ahmad | Member |
| 5. Prof. Ashiq Hussain | Member |
| 6. Dr Syed Bilal | Examination Coordinator |
| 7. Dr Iqbal Qadri | Convener Debates and Seminars. |

Minutes of the meeting:

- IQAC coordinator informed the meeting about the delay in submitting the AQARs due to COVID-19 pandemic since some of the faculty members were placed in home isolation. However, it is now expected that the AQARs be submitted soon.
- Convenor debates and Seminars shall organise webinar programmes/ seminars in Collaboration with college IQAC for documentation and record.
- The department of Education is asked to organise a webinar on **"Impact of COVID-19 on Higher Education and the role of teacher"** with free registration. Renowned speakers from college and university be taken as resource persons.
- The online examination process of the Semesters 2nd, 3rd, 4th, and 5th shall wholly be managed by Examination Committee of the College. The process shall be centralised, the role of departments shall be timely submission of the question papers to examination committee and evaluation of online response material will save the time of students.
- Chairperson suggested that the College IQAC shall bring out a News Letter so that the different programmes conducted in the college get reflected and circulated among stakeholders. Scope of receiving inputs and encouragement will broaden our vision and foresight for steps towards quality culture in academics and administration.


Coordinator IQAC


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IQAC Meeting

Venue: Principals Office

Date: November 13, 2020

Agenda of the Meeting:

- Status of AQAR submission
- Post-pandemic scenario/ NAAC Validation period
- College Infrastructure.


Members present in the meeting:

- | | |
|-------------------------|-----------------------------|
| 1. Dr Ali Mohammad Dar. | Principal/ Chairperson IQAC |
| 2. Dr Nisar Ahmad Wani | Coordinator IQAC |
| 3. Dr G.N Hajam | Member |
| 4. Prof. Mushtaq Ahmad | Member |
| 5. Prof. Ashiq Hussain | Member |
| 6. Dr Syed Bilal | Examination Coordinator |

Minutes of the meeting:

- The Chairman IQAC, principal of the college informed the members in the meeting that unfortunately due to Covid-19 pandemic everything got halted including offline classes. Since lockdown was in place from 24th March this year, the classes were suspended and the college opted for online classes through ZOOM, WEBEX and study material to the students was made available. However, the construction work didn't stop and the senior faculty members kept coming to the college following the SOPs.
- The IQAC coordinator appraises the members that 60% work has been done regarding preparation of AQARs for all the previous 5 years and AQARs will be submitted in a weeks' time.
- The college infrastructure is getting enhanced to augment requirement as per latest needs.
- One more computer lab to be installed for BCA and another browsing centre to be provided for students.
- Landscaping of the college campus, concretion or macadamisation of roads was prioritised.
- Development and equipment of science laboratories in nearing completion.


Coordinator IQAC


Principal
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